

Regulations for Establishment of Faculty Review Committee of the Department of History, National Chung Hsing University

Article 1 The department, in accordance with the “NCHU Regulations for Establishment of Faculty Review Committee”, has established these regulations.

Article 2 The Faculty Review Committee of the Department of History (hereinafter referred to as the "Committee") is consisted of seven members, of which the Department Head shall serve as the ex-officio member and convener, and the remaining members are elected by all qualified full-time faculty (with Associate Professor rank or above) with approval from one-third of the department faculty.

The Professor rank members shall be at least two-third (or above) in Committee, and the amount shall be at least five members. The abovementioned members must not be disciplined by the University Faculty Review Committee for violations of academic ethics.

The criteria of the Committee members (Professor or Association Professor) must meet one of the conditions as follows.

(1) Published at least two papers (as the first or corresponding author) in international journals recognized by the College, first-class (or equivalent) journals classified by the National Science and Technology's Departments, or equivalent conference proceedings; Or at least one monograph published by the press with censorship system and approved by the College Review Committee.

(2) Principal investigator of the National Science and Technology's two-year (or above) funded research project(s) within the last five years.

If the Department Head does not meet the above criteria, the Committee shall elect one member to serve as the convener.

Committee members with lower rank than the reviewed faculty shall not attend and be included in the Review procedure.

When the Committee reviews appointment, promotion, change of appointment, service extension, suspension, dismissal of department faculty, at least five members shall attend the vote. The member vacancy shall be replaced by submitting recommendation of candidates (with fulfilling the criteria as listed in **Article 2, Clause 3 of these regulations**).

Article 3 The term of Committee member is one year and shall re-elect by the end of each academic year, with the possibility of renewal. The election shall be conducted by secret ballot, with three selections for each vote. The votes will be opened upon the end of voting.

If the Committee has an insufficient number of eligible candidates, Professor or domestic Research Fellow with equivalent qualification to Professor rank from similar field inside and outside of the University shall be invited for selection. The recommendation shall obtain approval by the Departmental Affairs Meeting, and approval by the President for appointment.

Article 4 The Committee shall hold at least one meeting per semester and may hold extraordinary meetings as necessary. If the Review involves a committee member's former advisee, student, relatives, spouse or having personal stakes or academic relationship with the prospective candidate, said committee member shall recuse himself/herself from the meeting. If said committee member fails to recuse himself/herself, the convener shall

invite the member to stand down through a Committee resolution.

Should any person have sufficient factual evidence to prove partiality by certain Committee members, said person shall submit an application to this committee and provide supporting facts to exclude the member.

The Committee shall invite relevant personnel for attendance or report as necessary.

The convener shall be the chairman of the Committee. If the chairman is unavailable to attend the Committee meeting, members present shall nominate one member as the chairman. The Committee meeting shall start only with the attendance of two-third or above of Committee members.

- Article 5 The Committee is responsible for reviewing appointment, term of appointment, promotion, change of appointment, service extension, suspension, dismissal, non-renewal of appointment, decision on reasons of severance of faculty and researchers, treatment of breach of duty as well as advice from College or President.
- Article 6 Matters which are not covered in these regulations, shall be handled in accordance with relevant regulations of the university.
- Article 7 These regulations are implemented upon approval by the Departmental Affairs Meeting, submission to the College, and approval by the Dean. Any amendments thereto shall be subject to the same process.